



Grenada Bureau of Standards

Position: Senior Laboratory Technician

1. Under the direction of the Head: Materials Laboratory undertake site and laboratory testing of construction materials. Ensure it is carried out in a timely manner and to accepted standards;
2. Ensure test results are entered neatly and accurately on the approved laboratory test forms;
3. Ensure that all calculations are correct before results are passed to the of the Head: Material Laboratory Division;
4. Generate laboratory test reports in accordance with laboratory standards.
5. Assist in the Implementation and maintenance of the ISO/IEC 17025 standard and the Bureau's Laboratory Management System;
6. Give training to subordinate staff;
7. Ensure that subordinate technicians carry out testing accurately and to accepted standards;
8. Examine construction materials and related products for compliance to standards;
9. Assist in the proper maintenance of Laboratory equipment and working environment;
10. Provide technical input relating to standards, practices and issues in the construction sector.
11. Promotion of quality awareness throughout the organization.
12. Any other related duties that may be assigned to you from time to time.

Qualification & requirements:

- University certificate or diploma in a scientific field related to the work of laboratory testing and building technology.

- Valid Class D Driver's License will be an asset
- Working experience in the construction sector will be an asset.

Knowledge:

- Knowledgeable of Bureau's operations.
- In-depth understanding of advanced laboratory procedures, techniques, and protocols
- Proficiency with complex laboratory instruments and equipment, including maintenance, calibration, and troubleshooting.
- Knowledge of relevant regulations and standards
- Comprehensive understanding of lab safety practices

Skills & abilities

- Verbal and written communication
- Excellent in time management, planning and executing.
- Intermediate to advance level competency – Microsoft Office – Word, Excel and PowerPoint. Familiarity with google applications such as Forms, Sheets, Drive, Slides, Keep and Gmail, calendar.
- Ability to manage and mentor junior lab staff, including training, evaluating performance, and providing guidance.
- Capability to lead and motivate a team, oversee lab operations, and ensure adherence to protocols and standards.
- Flexibility to adapt to new technologies, methodologies, and changes in laboratory protocols or priorities.

Applications should be submitted via e-mail, gdfs1989@gmail.com and addressed to:
Human Resources Officer,
Grenada Bureau of Standards,
Queen's Park,
St. George's.

Deadline for submission of application: November 8th, 2024. Only suitable candidates will be acknowledged.